

**MINUTES OF MEETING OF
SAXTEAD PARISH COUNCIL HELD
AT DENNINGTON VILLAGE HALL ON
Wednesday 9th June 2021 at 7.30pm**

1. **The Chairman welcomed everyone to the meeting.** He thanked them for attending at this new venue and welcomed a resident who was interested in joining the Parish Council. Apologies for absence were received from County Councillor Stephen Burroughes who had been advised not to attend face-to-face meetings until after 21st June.

Present

George Cullingford (Chair) Graham Ward Jonathan Sullivan Lisa Handley
David Johnson Simon Hordern Lydia Kirk (Clerk) Paul Johnson (resident)
Graham Ward informed the Council that he will be moving out of the village in two weeks' time and would therefore be resigning as a Councillor after this meeting.

ACTION Clerk to notify ESC and obtain forms to remove GW as a cheque signatory

2. **Graham Ward declared an interest in item 7 (neighbour).**
3. **The minutes of the Annual Meeting of the Council held on Wednesday 5th May were approved as a true record of the meeting and were signed by the Chairman.**
4. **Matters Arising** GW is still awaiting a site meeting from the land agent regarding the fly-tipping on the field behind houses on the Green.

PUBLIC FORUM

P Johnson commented that a nearby Parish Council has obtained free trees under a planting scheme and wondered if Saxtead could also benefit from this scheme. There is no suitable Council owned land, but it is believed that the scheme has now been extended to land under private ownership.

5. **Chair's report**
GC was pleased to report that with restrictions easing we are now allowed to hold face-to-face meetings again and he hopes that there will be further easing of restrictions from 21st July. Every resident has been invited to the village picnic, to be held outside the pub on 17th July. There will be a table-top sale on the Green on 24th July, with pitches costing £5 and proceeds going to the church. The Chair thanked GW for his many years of service as a Parish Councillor and wished him well with his house move on behalf of the Council.
6. **Clerk's report**
The monthly checklist for visual inspections of the Council's physical assets for 2020-2021 will be filed with the Annual Minutes. GC has recommended that the village board needs refurbishing and has kindly offered to carry out the necessary works.
An invoice has been raised for this evening's meeting and also for a holding deposit due from all hall hirers. The Village Hall are currently not accepting cheque payments and the Parish Council has no online banking so it was agreed that the clerk will pay the signed cheque directly into the Village Hall's bank account.
ACTION Clerk to look into arranging online bank payments for the Parish Council.
To get the regular user discount on hall hire, the Council needs to book in at least 6 meetings. *The following dates were provisionally agreed: 15th July, 9th September, 11th November, 13th January 2022, 17th March 2022, 12th May 2022, 14th July 2022, 8th September 2022, 10th November 2022.* **ACTION** Clerk to book hall for these dates
7. **Planning application DC/21/2150/FUL was discussed.** Graham Ward, having declared his interest, decided not to apply for a dispensation and left the meeting. JS proposed not objecting to the application. This was seconded by DJ and carried unanimously. GW then re-joined the meeting.
8. **The results of the traffic survey carried out along the A1120 in April were received by the Parish Council today.** Cllr. Burroughes has agreed to fund analysis of the results.

ACTION GC, DJ and LK to give dates they are available for a site meeting with Cllr. Burroughes and a Highways Officer to try and progress this matter further before July's meeting.

9. **The Parish Council has now had a site meeting with one of the landowners of the field where the proposed pavement extension would be placed on the verge.** Cllr. Burroughes has requested SCC's help in determining the ownership of the hedge and ditch along this area. The land in question is believed to be owned by the County Council but we await confirmation.
10. **Councillor Burroughes has passed our concerns about the inadequacy of the verge repairs opposite Church Farm on to his colleagues in the Highways Department.** They consider the works sufficient but agreed to look at this area again in the near future.
11. **Correspondence received since date of last meeting was discussed.** Cllr. Burroughes has provided updated quotations for village entrance gateways. They cost £7,000- £11,000 per pair. Saxtead has 4 entrance points so would ideally need 4 pairs of gateway signs.
GC précised some recent correspondence from Cllr. Burroughes detailing his completed and proposed actions on the Parish Council's ongoing project.
12. **Matters to be raised at the next meeting**
 - Village green speed reduction
 - Entrance signs
 - Pavement extension
13. **The date of the next meeting was confirmed as 15th July at Dennington Village Hall.** There being no further business, the chair closed the meeting at 8.50pm.

Signed *G Cullingford*
Chairman

9th September 2021
Date