

**MINUTES OF MEETING OF  
SAXTEAD PARISH COUNCIL HELD ONLINE ON  
Wednesday 20<sup>th</sup> January 2021 at 7.30pm**

1. **The Chairman welcomed everyone to the meeting.** He thanked them for attending, and for persevering with technical issues and poor internet connections. Apologies for absence were received from County Cllr. Burroughes.  
**Present**  
George Cullingford (Chair)            Graham Ward            Jonathan Sullivan  
Lisa Handley            David Johnson            Lydia Kirk (Clerk)
2. **There were no declarations of interests.**
3. **The minutes of the meeting on 12<sup>th</sup> November 2020 were approved as a true record of the meeting and were signed by the clerk p.p the Chairman.**
4. **Roger Gladwell's invoice for mowing the triangle was £576 and was paid as agreed at item 7a of the previous meeting.** The VAT can be reclaimed from this.

**PUBLIC FORUM**

There were no members of public present.  
Reports from Ward and County Councillors have been shared on our website and distributed to Councillors.

5. **Chairman's report**  
The chairman reported that, in the midst of this latest national lockdown, the village seems to be coping and that residents are well provided for. Vaccines are starting to roll out locally.
6. **Clerk's report**  
The clerk will submit a VAT return before the financial year end.  
Planning Application outcomes:-  
Mill House            Sycamore tree felling            No objections  
Woodhall Farm            Prior notification of 3 bungalows            Refused
7. **Responsible Financial Officer's report**  
a) The following payments were approved:

Reference Number	Amount	Payee	Details
P12 20-21	£759.90	L. Kirk	Pay to 31 <sup>st</sup> December 2020
P13 20-21	£15.60	L. Kirk	2x books 2 <sup>nd</sup> class stamps

- b) 1 pence interest has been received since the last meeting
- c) The bank balances were £7,991.06 & £296.70 on 31<sup>st</sup> December 2020.
- d) The bank print-outs and reconciliation were reviewed. LH has signed digital copies of the bank transactions which will be passed on to the clerk.
- e) The year-to-date payments and receipts account, distributed prior to the meeting, was considered in order.
8. **The Council's budget for 2021-2022 was discussed and agreed.**  
**ACTION** Clerk to ring-fence some budgeted funding that has not been used during this financial year.
9. **The precept for 2021-2022 was discussed.** JS proposed setting it once again at £5,147. This was seconded by GC and carried unanimously  
**ACTION** LK to request agreed precept from ESC before 31/01/2021
10. **The traffic survey along the A1120 has been postponed due to the lockdown as there were concerns that the data collected would not be representative.**

11. **One of the landowners of the land where the proposed footpath extension would pass has given his consent to the idea in principle.** The Parish Council is awaiting a site visit to discuss the project with the other landowner when government restrictions allow.
12. **The village entrance signs will be discussed again in the next financial year when a request for grant funding from the County Councillor can be made.**
13. **DJ reported that 15 residents and businesses have expressed an interest in the fibre broadband project.** Openreach will now create a structure plan and report back with projected costings and whether feasible based on the locations of the interested parties.
14. **Correspondence received since date of last meeting was discussed.** JS offered to draft a response to East Suffolk Council's Heritage Environment Consultation.
15. **Planning application DC/20/497/LBC was discussed.** Councillors resolved to support the application. Clerk to advise ESC that only the LBC was received and not the planning application.
16. **GW reported some fly-tipping in the village.** He has passed this on to East Suffolk Council. If they will not take action as it is on private land, clerk to try and contact the landowner in this regard.
17. **Matters to be raised at the next meeting**
  - Speed limit reduction on A1120
  - Fibre broadband
  - Footpath extension
18. **The date of the next meeting was confirmed as Thursday 11<sup>th</sup> March 2021.** It is likely to be held online again. There being no further business, the chair closed the meeting at 8.30pm.

Signed *L Kirk*  
L. Kirk pp. G. Cullingford  
Chairman

*11<sup>th</sup> March 2021*  
Date