

**DRAFT MINUTES OF MEETING OF  
SAXTEAD PARISH COUNCIL HELD ONLINE ON  
Thursday 12<sup>th</sup> November 2020 at 7.30pm**

1. **The Chairman welcomed everyone to the fourth online meeting and thanked them for attending.** He also welcomed David Johnson who was co-opted on to the Council.  
**ACTION** Clerk to notify ESC of the new Councillor and send DJ introductory letter.  
There were no apologies for absence.

**Present**

George Cullingford (Chair)      Graham Ward      Jonathan Sullivan      Lisa Handley  
David Johnson      County Councillor Stephen Burroughes      Ward Cllr Maurice Cook  
Lydia Kirk (Clerk)

2. **JS declared an interest in item 8, which is his brother's application.** It was agreed that JS could answer questions on the application before leaving the meeting during Councillors' discussions and vote.
3. **The Minutes of the meeting of 10<sup>th</sup> September 2020 were approved as a true record of the meeting and were signed by the clerk p.p the Chairman.**
4. **The only matter arising was an update on the fibre broadband.** DJ has registered Saxtead Fibre Community Partnership with the scheme and the next step is to check the level of interest exceeds the grant funding required.  
**ACTION** Councillors to help promote the scheme to residents.

**PUBLIC FORUM**

Reports from Ward and County Councillors have been shared on our website and distributed to Councillors. Cllr. Burroughes also reported that East Suffolk Council are continuing to fight for increased mitigation measures if Sizewell C is permitted. EDF are now reviewing the modes of transport for the construction traffic. The consultation will run from 16<sup>th</sup> November for 30 days.

Cllr. Cook went over some items from his written report and was pleased to report that more funding is now available for businesses affected by the latest government lockdown.

The Local Plan has been agreed and signed off by the full Council.

Cllr. Cook encouraged his local Parish Councils to get involved with the Community Partnerships project. Some of its primary aims are to reduce social isolation and increase opportunities for young people.

Cllr. Cook is trying to set up a multi-agency Anti-Social Behaviour Meeting in Framlingham to address concerns with local drug use and county lines in Framlingham.

5. **The Chairman was pleased to report that the village continues to rally during this latest government lockdown.** The Remembrance Service went ahead with social distancing measures in place and it attracted similar attendance figures to previous years.
6. The clerk reported that SALC are to increase their annual subscription fees by 3% next year. The planning application for *Blanchards* has been permitted.
7. **Responsible Financial Officer's report**  
a) The following payment was approved:

Reference Number	Amount	Payee	Details
P7 20-21	£22.80	SALC	6 months payroll provision

Roger Gladwell's invoice for mowing of the green has not yet been raised but in order to avoid delays to its payment, Councillors authorised payment of this up to £750.

- b) The following payment made since the last meeting was approved  
P6 20-21      L. Kirk £778.75      Pay to 30.09.2020      #718
- c) Funds received since the last meeting were as follows:

Amount	Company	Details
£2,573.50	East Suffolk Council	Second half of precept
£0.07	Barclays	Interest

- d) The bank balances were noted as being £8,632.06 & £296.69 on 31<sup>st</sup> October 2020.

- e) The bank print-outs and reconciliation were reviewed. LH has signed digital copies of the bank transactions which will be passed on to the clerk.
- f) The year-to-date payments and receipts account, distributed prior to the meeting, was considered in order.

**8. The following application was considered:-**

DC/20/4307/TCA | Sycamore to SW of Mill House to be felled - tree is causing a wind barrier to the mill. | The Mill House The Green Saxtead Suffolk IP13 9QQ (*Response deadline 19<sup>th</sup> November*) JS answered Councillor's questions about the application before leaving the meeting for Councillors to discuss further.

Councillors were concerned about felling a mature, healthy tree and noted that previously the tree has been cut back. Councillors also noted that they were neither experts in trees or windmills and would respect the opinion of professionals in this matter.

**ACTION** Clerk to ask ESC Tree's officer if they would consider regular maintenance, whilst the tree is healthy, a suitable alternative to protect the tree and the windmill.

*JS returned to the meeting.*

**9. The project to reduce the speed limit on the A1120 across the village green was discussed.** Cllrs Burroughes and Cook both pledged their support to the project.

**ACTION** SB to respond to SCC's Traffic Regulation Officer with the Council's concerns about the purpose of the traffic surveys and the parameters they would be testing. Also to seek clarification on the term "very rural" and ask why SCC consider the 30mph speed limit would not work at this site, when it seems to be suitable for a 30mph under SCC's own policy criteria. SB to report back ASAP and an additional PC meeting can be held to discuss if necessary.

**10. Cllr. Ward has spoken to one of the landowners where the proposed footpath extension would go.** The landowner is in agreement that the pavement would be beneficial and he would be happy for it to go over his land. The landowner is not sure how much of the verge is owned by SCC Highways and how much by himself.

**ACTION** LK to contact other two landowners seeking their views on the project.

MC to ask ESC if any of the land in question is under their ownership.

**11. Cllr. Burroughes has pledged his financial support to the village entrance signs project in the next financial year using some of his Highways Budget.** It is hoped that if the speed limit reduction across the green is successful the entrance signs could also display the new speed limit.

**12. Correspondence received since date of last meeting was considered.**

Councillors agreed to donate £35 to Headway, £35 to C.A.B and £30 to Foxearth as a donation to thank them for venue hire at the beginning of the year.

East Suffolk Council's Planning Consultations were considered.

**13. Cllr. Ward has recently written another Neighbourhood Watch report which has been shared online.** No actions have been taken to his online reports of issues with overgrown footpaths.

**ACTION** LK to raise with Public Rights of Way team.

**14. Matters to be raised at the next meeting:**

Speed limit reduction on A1120

Fibre broadband

Village entrance signs

Footpath extension

Budget and precept

**15. The date of the next meeting was confirmed as Wednesday 20<sup>th</sup> January 2021.**

**ACTION** Clerk to email Councillors a list of meeting dates for 2021 and advertise on the parish website & noticeboards.

There being no further business, the chair closed the meeting at 21.25pm.