

**MINUTES OF MEETING OF
SAXTEAD PARISH COUNCIL HELD ONLINE ON
Thursday 10th September 2020 at 7.30pm**

- 1. The Chairman welcomed everyone and thanked them for attending the meeting, again held online due to the Covid 19 pandemic.**

Apologies for absence were received and accepted from Councillor Ward and County Councillor Stephen Burroughes.

Present

George Cullingford (Chair) Jonathan Sullivan Lisa Handley David Johnson
Ward Cllr Maurice Cook Lydia Kirk (Clerk)

- 2. There were no declarations of interest.**
3. The Minutes of the meeting of 2nd July were approved as a true record of the meeting.
4. There were no matters arising.

PUBLIC FORUM

Mr Johnson asked the Council if they would support a decreased speed limit over the village green near the windmill which is currently 60mph. GC responded that this has been an ongoing issue that Councillor Burroughes is aware of. The Parish Council, and residents in the affected area, would definitely support such a campaign. JS commented that he has experienced problems because of the speed of vehicles along this road for decades. Mr Johnson has studied the criteria for implementing new 30 mph zones and he thinks this road would be eligible. He will revert to Councillor Burroughes and Suffolk County Council saying that he has the Parish Council's support to continue discussions in this regard.

Mr Johnson also asked if the Parish Council thought superfast fibre broadband would be of interest to residents and explained an imitative that allows residents and businesses to group together using vouchers to fund the scheme. The Clerk explained that North Green, Parham had recently got fibre broadband and she thought that the organiser would be happy to advise Saxtead. DJ, LK and LH to liaise further in this regard. *Mr Johnson then left the meeting.*

Reports from Ward and County Councillors have been shared on our website and distributed to Councillors prior to the meeting.

- 5. The following planning application was discussed:
Blanchards The Green Saxtead IP13 9QH Ref DC/20/3026/FUL**
Councillors studied the plans carefully as they were a little confusing initially. Councillors had no objections in principal to the application but noted that the Juliette balcony would overlook other properties. However, it was noted that neighbouring properties had not raised any concerns in this regard.
Councillors agreed that removing the PVC cladding would be a definite improvement to the front of the property, but thought that black boarding would be more in keeping with the local area than the proposed natural coloured boarding that turns grey over time.
- 6. The Chairman was pleased to report that the village continues to cope with changing Covid regulations.** He noted local organisations are seeking more volunteers and hopes such groups are able to sustain their efforts for the duration of the pandemic, which may last some time.
- 7. Clerk's report**
The clerk was pleased to report that the period for public exercise of rights has now ended with no requests to see our accounts or queries and that the external auditors had acknowledged safe receipt of our certificate of exemption, thereby concluding the 2019-2020 end-of-year audit.
- 8. Responsible Financial Officer's report**
a) The following payment was approved:

Reference	Amount	Payee	Details
P5 20-21	£210.67	Business Services at CAS	Insurance 2020-2021

- b) The bank balances were noted as being £7,047.98 & £296.65 on 31st August 2020. No payments had been received since the last meeting.
- c) The bank print-outs and reconciliation were reviewed. LH has signed digital copies of the bank transactions which will be passed on to the clerk.
- d) The year-to-date payments and receipts account, distributed prior to the meeting, was considered in order.

9. Procedural

- i) Minor amendments to section 18 of Standing Orders, re public contract figures, as recommended by NALC, were adopted.
- ii) A minor amendment to footnotes in section 11 of the Financial Regulations, as per NALC's changes to the Standing Orders, was adopted.
- iii) Came & Co's insurance renewal was considered suitable for the Council's needs. The policy covers assets worth £10,000-£20,000 which is sufficient for the war memorial, which has recently been listed.
- iv) NALC have now set out their pay awards for 2020-2021. As per the Clerk's contract, the Council agreed to NALC's recommended pay increase of 29p/hour for the clerk. This is to be backdated to 1st April 2020.

10. Website Accessibility Regulations that will become effective from 23rd September 2020 were considered. The clerk has attended a training session from SALC and an Accessibility Statement is on the website which ensures compliance before the regulation date. The Statement can be added to as the Clerk works through the website checking overall compliance and can be amended upon the advice of our auditors.

11. GC & JS both remarked on the excellent standard of mowing on Pembroke College's areas of the village green.

ACTION Clerk to write to the Contractor thanking him for his thorough work.
Clerk to write to Pembroke College praising the Contractor's work.

12. With Councillor Ward being unable to attend the meeting, there was no update on the possible pavement extension from Saxtead Lodge to Boundary Farm.

13. The village entrance signs will be discussed with County Councillor Burroughes before the next Council meeting.

14. Framlingham Town Council's application for £6,671.40 of CIL funds from the shared Outdoor Playing Space Fund was discussed and Councillors agreed to support the application.

ACTION Clerk to notify East Suffolk Council as such.

15. Correspondence received since date of last meeting has all been responded to as necessary.

16. Ward Councillor Cook went over some items from his written report. East Suffolk Council has given £65,000,000 in grants to local businesses to help them survive the pandemic. He also mentioned the Suffolk Solar Project and explained that the more people who sign up, the cheaper the solar panels are. Cllr. Cook explained some of the measures East Suffolk Council are taking to ensure optimum mitigation to the local area and economy if Sizewell C goes ahead.

17. Matters to be raised at the next meeting:

Pavement extension
Entrance signs

18. The date of the next meeting was confirmed as 12th November 2020.

There being no further business, the chair closed the meeting at 20.45pm.

Signed *L. Kirk*
L. Kirk pp. G. Cullingford
Chairman

12th November 2020
Date