

MINUTES OF EXTRAORDINARY MEETING OF SAXTEAD PARISH COUNCIL

Tuesday 19th February 2019 at 7.30 pm

1. **The Chair welcomed everyone and thanked them for attending another extraordinary meeting.**
2. **Present**
George Cullingford (Chair) Graham Ward Jonathan Sullivan Lydia Kirk (Clerk)
Two members of public
Apologies for absence were received from Lisa Handley and Mr & Mrs Reid
3. **There were no declarations of interests nor applications for dispensations**
4. **The Minutes of the meeting held on 31st January 2019 were approved as a true record of the meeting**
5. **The Council was disappointed to note that it had still not received a response to its letter to Cllr Burroughes of 12th January.**
ACTION POINT Clerk to re-send the letter via recorded delivery in case the original was not received safely.
6. a) The following payments were approved

Reference Number	Amount	Payee	Details	Cheque Number
P16 18-19	£2,076.00	Cardiac Science Holdings (UK) Limited	Community Defibrillator, External Cabinet and Training	#683
P17 18-19	£40.00	L. Kirk	Reimbursement for payment to ICO re data registration.	#684
P18 18-19	£8.12	Business Services at CAS Ltd	Additional insurance premium for inclusion of defibrillator on assets register	#685

7. **The pond clearance carried out at Little Green on 16th and 17th February was discussed.** The Council was very happy with the works carried out by the Community Payback Unit and commented on how hard everyone involved worked. It was noted that the parish has benefited from 12 person days of free labour so at £100 per day this is a saving of £1200. Deducting the toilet hire, this gives a total saving in excess of £1000 for Saxtead rate payers.
ACTION POINT Clerk to contact the Unit and offer the Council's thanks.
8. **Planning**
The following planning applications were discussed:-
 - a) **DC/19/0196/FUL & DC/19/0197/LBC**
Mr & Mrs Burgess, Brothers Farm, Worlds End Road, Saxtead, IP13 9QX
New two storey extension to the North (rear) and adapting and extending two existing modern single storey extensions. **The Council resolved to support this application**
 - b) **DC/19/0349/FUL**
Mr & Mrs Reid, Little Green Cottage, Worlds End Road, Saxtead, IP13 9QY
Removal of existing extensions and outbuildings, new two storey rear extension, replacement porch and alterations. **The Council resolved to support this application**
 - c) **DC/19/0266/LBC & DC/19/0265/FUL**
Mr M Hoare, North Pells, The Green, Saxtead, IP13 9QB

Amended proposals to new 1.5 storey extension permitted in January 2018, and submission of detailed information in respect of conditions. **The Council resolved to support this application**

9. **Council resolved to purchase a new Union Jack flag, as quoted by Bulstrodes at £124.80+ VAT.**

ACTION POINT GC to order the flag & present the invoice at the next meeting.

10. **Councillors' Reports**

i) As per his email, the Chair was sorry to report that Cllr Kevin Davis has resigned from the Parish Council after approximately 30 years. The Chair thanked Cllr Davis on behalf of the Council for all his hard work during his long period in office.

ii) Councillors Sullivan & Ward were pleased to report back that since their site visit on 15th February, the Suffolk Coastal representative has put forward a plan of action to resolve the problems at the former toilet site, and fencing has already started to be erected.

ACTION POINT Clerk to write to SCDC thanking them for their speedy responses to date.

11. **The date of the next meeting was confirmed as 14th March 2019.**

There being no further business, the Chairman thanked Councillors for attending and closed the meeting at 20.25pm.

Signed

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G. Cullingford
Chairman

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Date