

DRAFT MINUTES OF SAXTEAD ANNUAL PARISH MEETING

7.30pm Thursday 10th May 2018
Foxearth Lodge Training Room

1. Chairman's welcome

Mr George Cullingford, as Chair of Saxtead Parish Council, welcomed everyone. There were 4 parishioners present.

2. Apologies

Received were received from Lisa Handley.

3. The Minutes from the Annual Parish Meeting on Thursday 11th May 2017 were approved as an accurate record of the meeting.

4. Matters arising

None.

5. To receive a report from Saxtead Parish Council

Mr Cullingford ran through some of the Parish Council's projects and achievements of the last 12 months, including the application to register the Old Mill House as an Asset of community Value and the Licence covering use of the Little Green. He also detailed planning applications in the village.

The clerk of the past two years resigned in early November. George thanked all Councillors for their support and assistance throughout the year, especially in the period when the Council was without a clerk. He then thanked Lydia Kirk, the new clerk, for helping bring Council documents up to date since her appointment.

6. Mr Michael Sharman provided a short written financial report regarding the Townlands Trust. The net income after expenses was £2,465. Donation to All Saints Church, Saxtead for maintenance of the fabric was £355, and welfare and other payments to twelve recipients totalled £355.

7. A Report from the Neighbourhood Watch Scheme was provided by Mr Graham

Ward. Whilst no significant issues have been reported in Saxtead, fake £20 notes were used in Framlingham at the end of March and the Neighbourhood Watch continues to receive regular reports of scams which could potentially affect people living in Saxtead. Details of such scams were provided. Contact details for the two Scheme Co-ordinators were given, and regular reports from the Scheme are published throughout the year on the village website- www.saxtead.suffolk.cloud/parish-council

Copies of the written reports have been filed and also posted on the village website.

8. No reports from other village organisations were received.

9. The opportunity to ask questions of the above

One parishioner asked if the 'Wild about Saxtead' group was still active, and what was the status of its funds. Mr Cullingford replied that he believed the group had ceased and that the Parish Council now holds the balance of its funds, as ring-fenced reserves for environmental projects.

It was also asked when the hedging at the site of the former toilets would be planted. Mr Cullingford said this is an ongoing issue and he will ask the parish clerk to chase the Council for an update.

Regarding the Townlands Trust, a parishioner asked if its accounts were audited, and also how people knew of the Trust. Mr Cullingford indicated that the accounts were indeed audited. The Trust wrote a piece for a village newsletter a couple of years ago explaining its aims and eligibility criteria. The clerk is to ensure that the Trust is advertised on the village website after speaking with the Chair of the Trust.

10. There was no other business.

Mr Cullingford thanked everyone for coming and the meeting was closed at 19.50pm.