

SAXTEAD PARISH COUNCIL MINUTES

Of Meeting held on Thursday 22nd June 2017 at 7.30 pm
at

Foxearth Lodge Nursing Home Training Room.Saxtead

Present George Cullingford (Chairman) , Graham Ward ,Jonathan Sullivan,
Lisa Handley, Barry Cable (Clerk)

1/ Apologies for absence – Kevin Davis

2/ Declarations of interest in Agenda items- None Declared

3/ Minutes of last meeting -were agreed and signed and Extra-Ordinary Meeting held 11th May2017

4/ Matters Arising- Toilets – No further misuse reported , Hedges that were promised have not yet been planted. The Clerk is to ask Cllr Carol Poulter exactly what they intend to do and obtain a time-frame for planting

5/County/ District Councillors Reports _ None

6/ Chairmans Remarks George reported that he had been to the official opening of the new Suffolk Coastal District Council Offices at Riduna House Melton. He also handed the Clerk a number of documents relating to the Parish Council's compliance with the Pensions Regulator and the completion of all tasks involved.

7/ Clerk's Report – after the E-O meeting he had circulated a number of residents surrounding the Little Green seeking information regarding any Rights that they may have, grazing or otherwise.Also circulated was a map of the Green and an extract from the Register of Commons (No CL 97) showing the names and addresses of the four original applicants for Rights. One response has been received from Dr Moffatt of Little Green Farm, indicating that he believed that he had the appropriate documentation to show his entitlement to the use of the Green. However he will be away for 2 weeks and will pick up the threads on his return. After debate it was decided that P C has the right to issue a Licence to Graze, subject to certain conditions

A Adequate & Satisfactory Insurance , indemnifying the Council against any Claim

B/ Adequate and appropriate fencing , while leaving free access to the public areas, (Dog Bin, Seating etc) J S is to obtain a model licence for Grazing & Haymaking from a legal acquaintance

8/ RFO Report. He reported that £ 1,875 had been received, being the 1st ½ of the Annual Precept. He had also transferred £ £63.20p to the Bank, being refund of overpayment made and picked up during the annual internal examination into the Accounts for year ended 31.3.2017. The following Payments were authorised ~ E3/18 B Cable- Salary (Subject to verification of Rate- Clerk is to check scales etc. with SALC) £346.20~B Cable E4/18 Expenses £82.99 ~E5/18 Heelis & Lodge Internal Audit Fee £ £43.50.

9/ Application to SCDC to register The Old Mill House pub as an Asset of Community Value(ACV) This had been agreed on and the Landlord had been spoken to. Members took away sheets of petition for 21 residents to sign

10/ Extension of 30mph signs -The M P & County Councillor are to be contacted, to expedite this, and SCC Highways are to be contacted to invite a representative to a P C

Meeting, to enable them to have a better understanding of the situation, and enable P C to understand the process involved.

11/ Application to provide AED Defibrillator ~ a Circular had been received offering finance, guidance & advice on providing an external Defibrillator. The first matter for debate was where to keep it and the only suitable public place was the Pub. However this will require the Owners' permission and the Clerk is to write in the first instance.

12/ Correspondence Received since last Meeting

Clerks & Councils Direct Booklet (Not Required)

Leiston & District Citizens Advice Bureau Annual Report

SCDC & Waveney Council regarding the new way of dealing with Planning

Applications- all designed to reduce costs.

13/ Statutory Documents The Clerk reported that a final revision of the Standing Orders document had taken place and the document was now secure

14/ Planning Matters ~ None

15/ Matters for next Meeting

Update on Old Mill House ACV

Footpaths

Date of Next Meeting 7th September 2017

Meeting Finished 9.40

SignedChairman 7.9.2017