

# SAXTEAD PARISH COUNCIL

## MINUTES

### EXTRA- ORDINARY GENERAL MEETING

Held on 11<sup>th</sup> May after The Annual Meeting of the Parish

Present:- Same attendees as Parish Meetings held earlier

**1/ Little Green – Residents Rights of Use** , These rights go with the properties as listed on attached Register of Commons viz~ Mr A G Cullingford , “Fieldway” Todds Farm~ Lt Col R S Courtice The Manor Fam Saxtead~ Brig E H Blaker , Parsonage Farm~ SC Sullivan , The Mill House  
The Clerk was instructed to await a draft letter from J S for approval and then send it Recorded Delivery together with a map of the Green to seven addresses surrounding the Green, Thanks were given to J S for the Letter.

**2/ Update on removal of lay-by near old Toilet Block.** Following the removal of the Toilet block and the erection of fencing, there had been no reported occurrences of misuse at the site. It was felt that it may weaken our case to extend the 30mph area ( *At this point JS was obliged to leave as he felt unwell*) It was decided not to proceed with pushing to have it removed , but to monitor the situation .  
Energies were to be diverted to addressing the extension of the speed limit into the National Limit although this would not happen until after the General Election in June, the matter to be taken up with the County Councillor and the MP.

**3/ To Consider Rescheduling the next Parish Council Meeting** , presently to be held on June 8<sup>th</sup> . could not take place as the venue was required for General Election purposes. This was debated and a new date of 22<sup>nd</sup> June was decided on.

**4/ RFO Report** He reported that in an internal review carried out by GW, 2 anomalies had been noticed An error had occurred on the calculation to quantify the milage expenses paid to the RFO of £63 and a difference between the invoice for expenses claimed by GC of 20p between the invoice and the cheque. GC gave the 20p to the RFO who was instructed to pay it in by cheque including his over-payment.

**5/ Clerk’s Pension Provision** The Chairman confirmed he had complied with the provisions of the Pensions Regulator and had sent the only employee a letter confirming that as he was over pension age, and under the minimum requirement for earnings , no contributions were due, and he would not be automatically enrolled

Signed.....Chairman.....