

DRAFT

SAXTEAD PARISH COUNCIL

MINUTES

ANNUAL MEETING OF THE COUNCIL

HELD ON 11th MAY 2017 at 7.30

AT THE TRAINING ROOM FOXEARTH LODGE, SAXTEAD

Present :- Graham Ward, George Cullingford, Lisa Handley, Kevin Davis, Jonathan Sullivan
Barry Cable (Clerk)

The Clerk called for nominations for Chairman

1/ Election of Chairman Mr George Cullingford was proposed by Kevin Davis
2nd Graham Ward and was duly elected, signed the Acceptance of Office, and resumed the Chair

2/Election of Vice Chairman Kevin Davis was proposed by Graham Ward, 2nd Lisa Handley and
duly elected

3/Election /Appointment of other Officers The Clerk was re-appointed as R .F. O. Graham Ward
was prepared to continue as Neighbourhood Watch Officer

4/ The Annual Governance Statement . Annual Report Section 1 -This was gone through item by
item and was then agreed and completed and signed by the Chairman

5/ Draft Accounts for the year ended 31.3.2017 Subject to a few minor adjustments. The Draft
Accounts were adopted and signed in Section 2 of the Annual Report prior to Audit and for
presentation to the Annual Meeting of the Parish

Followed by

ANNUAL MEETING OF THE PARISH

Present- Councillors as above, No members of the public. No District/County Councillors

1/Chairman's Welcome~The Chairman welcomed all

2/ Apologies for Absence – None

3/ Adoption of Minutes of Last Meeting held 12th May 2016 – These were duly agreed and adopted

4/ Chairman's Report was duly given and is filed with these Minutes

5/ RFO Report was not required to present the Parish Finances as there was no audience

6/ Other Reports – The Neighbourhood Watch Officer gave his Report , a copy of which is filed with
these Minutes. A vote of thanks was recorded to Graham. A report had been sent by email to the Clerk
by the Treasurer of the Town Lands Trust, which was read to the meeting. Year ended 31.12.2016

,Income after expenses £2,282.Amount to All Saints Church, Saxtead for Fabric Maintenance- £760.

Welfare and other payments to 12 recipients- £404

Meeting finished 8.45

Signed.....

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