

**SAXTEAD PARISH COUNCIL  
MINUTES**

Of Meeting held on Tuesday 23rd August 2016 at 7.30 pm  
at

**Foxearth Lodge Nursing Home Training Room.**

**Saxtead**

Present; George Cullingford (Chairman) Kevin Davies, Lisa Handley,  
Graham Ward, Jonathan Sullivan, Barry Cable (Clerk)

**OPEN FORUM**

**No members of Public Present**

**1/ Apologies for absence** – None

**2/ Declarations of interest in Agenda items** None

**3/ Minutes of last meeting were agreed and signed** – P C Meeting 9<sup>th</sup> June 2016

**4/ Matters arising**-None

**5/ County/District Councillors, Police Reports**- None Received

**6/ Chairman's report** George brought up the subject of Potholes around the village

**7/ Clerks Report** None

**8/ R F O Report**- the following payments were authorised; E12/17B.Cable Expenses £107.98

E13/17-B Cable Salary £259.20 ~E14/17 HMRC £64.80~E15/17 G. Cullingford

£25.00 Repair of Tea Urn. Total Funds remaining £5006.73 was noted

**9/ Saxtead Amenities Fund** – The Clerk is to write to the Bank to close the fund and transfer funds to Parish Council as a reserved fund.

**10/ Planning Matters** A Request had been received from the owners of Boyces Farm to cut a trench across the green to replace a water pipe- It was agreed that the applicant was to consult with contractors to ensure that there were no utilities underground and that a sum of £500.00 be held by P C for at least 3 months until Council was satisfied that there was no further risk of subsidence once the trench had been back-filled

**11/ Toilets** A proposal had been received from SCDC via Cllr Poulter offering £25,000.00 to refurbish the toilets and a further £500-£1000 p.a. to maintain them .Council considered that the running costs would be more than that and would be a burden on the ratepayers to fund the difference. The Toilets were of no use to the Parish- all residents had their own, and the best use to be made of them was to demolish them, and convert to a Car Park for the use of visitors to the Mill. A vote was held as to whether P C wished to accept offer of £ 25k from SCDC- unanimously agreed against, but wished to have further consultation over the future of them. A meeting had been proposed with Cllr Poulter which the Chairman was to cancel.

**12/ Correspondence Received** – Annual Report - Leiston C A B ~ Clockhouse HAGS – MUGA~ 2 Copies “The Local Councillor~, SALC copy of “Prevent “ an article on Counter Terrorism ~ NORSE Advising of Grass cutting and Grounds Maintenance services..

**13/ Asset Register** It was agreed to add the War Memorial to the Asset Register at a Valuation of £8000.00 And the Tea Urn at a value of £ 60.00

**14/ Councillors Reports** – Neighbourhood Watch- nothing to report

The matter of extending the existing speed limits was raised and Highways are to be contacted to start the process

**15/ Matters for next Agenda** To progress the matter of the Toilets, to update the Asset Register and 30mph limits

Meeting finished 9.10p.m.

Signed .....Chairman Date.....