

SAXTEAD PARISH COUNCIL

MINUTES

Of Meeting held on Thursday 8th October 2015 at 7.30 pm

Foxearth Lodge Nursing Home Training Room.

Saxtead

Present:- George Cullingford (Chair), Jonathan Sullivan, Graham Ward, Lisa Handley
Barry Cable (Clerk)

1/ Apologies for absence from Kevin Davis

2/ Declarations of interest in Agenda items None

3/ Minutes of last meetings were agreed and signed – P C Meeting 29th June 2015 &
Annual Parish Meeting held on 25th March 2015

4/ Matters arising- A request was made that the matter of the “Give Way” signs on
approach to the A1120 being replaced with “Stop” Signs be included on next Agenda

5/ County/District Councillors, Police Reports- None received

6/ Chairman’s report – His remarks were mainly about The Green, see Item 12

7/ Clerks Report -Nothing that was not covered elsewhere

8/ R F O Report- It was noted that the 2nd instalment of Precept for Year £ 1807.75 had
been received

A/ The Following accounts were authorised ~ B Cable Salary 1.9.15>8.10.15
£180.00 Leiston C A B £ 50.00 Donation

B/ It was noted that the Annual Audit of Accounts to 31.3.2015 had been
satisfactorily concluded. However the Report stated that no Risk Assessment had been
carried out in this year and that the Internal Auditors had recommended some
amendments to the financial systems of the Council.

C/ No date was set for Finance Committee to meet with R F O to set Budget for
2016/17 to be ratified at next full Council Meeting – this to be arranged separately

9/ Correspondence Received since last Meeting

Leiston Saxmundham & District C A B

Wickstead Playgrounds – Pamphlet

Zurich Insurance – Full Renewal Documents

10/ Planning Matters ~DC/15/3556/TCA The application from Pembroke College to
carry-out tree surgery to a number of trees on The Green in line with the safety survey
carried out earlier this year was considered and approved.

11/ Neighbourhood Watch Reports

12/ Management of The Green-The Chairman advised that he had been informed by
Bidwells that they will be spending some money on tidying-up The Green. Jonathan asked
if the brambles currently on the Green can be cleared. George reported that none of the
residents of the Ex-Council houses had complained. He also mentioned that one of the
ditches was full of water and was probably blocked somewhere, but no-one accepts
responsibility, it is not P C’s asset.

Meeting ended 9.10 pm

Date of Next Meeting 10th December 2015

Signed10.12.2015