

## SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council  
which will be held at Dennington Village Hall  
on Wednesday 7<sup>th</sup> September 2022 at 7.30pm**

### AGENDA

1. To receive apologies for absence
2. Declarations of interests & applications for dispensations
3. Minutes of the meeting on 6<sup>th</sup> July 2022 to be approved as a true record of the meeting
4. Matters arising

### PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

5. Chair's report
6. Clerk's report
7. Financial Report
  - a) To consider making the following payments

Reference Number	Amount	Payee	Details
P8 22-23	£22.50	Dennington Village Hall	Annual Meetings venue hire
P9 22-23	£20.00	Dennington Village Hall	Hall hire July meeting
P10 22-23	£20.00	Dennington Village Hall	Hall hire September meeting
P11 22-23	TBC	TBC	Replacement defibrillator battery

- b) To note funds received since the last meeting
  - c) To review bank balances as at 31<sup>st</sup> August 2022
  - d) To review bank statements and bank reconciliation
  - e) To review year-to-date report on payments and receipts and check in line with the budget
8. **Discuss the following planning applications**
  - i) DC/22/2978/FUL Replace existing single glazed Crittall windows with wood sash, Georgian bar and double glazed, windows.  
*The Mill House, The Green, Saxtead, Woodbridge, Suffolk, IP13 9QQ*
  - ii) DC/22/3304/TCA Tree Works  
*Willow Farm The Green Saxtead Woodbridge Suffolk IP13 9QB*
9. **Discuss insurance policy for 2022-2023**
10. **Discuss community/action groups:**  
Walking group, speed/traffic group, environmental group.
  - i) Responsibility/leadership
  - ii) Main contact/continuity
  - iii) Insurance & risk assessments
11. **Updates on speed limit reduction and progress regarding the pavement extension.**
12. **Discuss digital village newsletter**
  - i) Name
  - ii) Frequency
  - iii) Other
13. **Discuss response from Pembroke College to request for a site meeting to discuss the events licence and future use of the green.**
14. **Discuss correspondence received**
  - i) Townlands Trustee Form
  - ii) SCC's response to parish council's response on lorry consultation

- iii) Essex & Suffolk Water tankers at Saxtead Green
- iv) Option to opt out of central external auditor appointment
- v) ESC Neighbourhood plan information letter & video link

**15. Receive reports from Councillors**

- i) Cllr P Johnson- Signage review & Road Safety Conference
- ii) Other

**16. Matters to be discussed at next meeting**

**17. Date of next meeting**

*L. Kirk*

Clerk to Saxtead Parish Council