

SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council
which will be held at Dennington Village Hall
on Thursday 9th September 2021 at 7.30 pm**

AGENDA

1. To receive apologies for absence & possible co-option of a Parish Councillor
2. Declarations of interests & applications for dispensations
3. Minutes of the Annual Meeting of the Council on 9th June 2021 to be approved as a true record of the meeting
4. Matters arising

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

5. Chairman's report
6. Clerk's report
7. Financial Report
 - a) To consider making the following payments

| Reference Number | Amount | Payee | Details |
|------------------|----------|---------------|-----------------------------------|
| P5 21-22 | £771.80 | L. Kirk | Pay to 30 th June 2021 |
| P6 21-22 | £2.40 | HMRC | PAYE |
| P7 21-22 | £ 110.00 | Suffolk Cloud | Website hosting |

- b) To note funds received since the last meeting
 - c) To review bank balances as at 31st August 2021
 - d) To review bank statements and bank reconciliation
 - e) To review year-to-date report on payments and receipts and check in line with the budget
 - f) To remove G Ward from banking mandate and add L Handley.
Form to be signed by G Cullingford and J Sullivan as signatories.
 - g) To resolve to apply for the Council to make online bank payments with 2 mandates' authorisation and to approve minor additions to Standing Orders/Financial Regulations in this regard.
8. To discuss vacancy for a Village Recorder
9. Discuss correspondence from Suffolk Climate Change Partnership and how Saxtead can be greener.
10. To discuss the possible pavement extension from Saxtead Lodge to Boundary Farm following site meetings.
11. To discuss speed limit on A1120 across the village green & results of traffic survey
12. To consider correspondence received since date of last meeting and determine any necessary actions
 - i) Request from a resident to have a path over the green from Boundary Farm to the A1120
13. Matters to be raised at the next meeting
14. Date of next meeting

L. Kirk

Clerk to Saxtead Parish Council