

## SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council  
which will be held  
Thursday 10<sup>th</sup> September 2020 at 7.30 pm**

*On 4th April The Local Authorities and Police and Crime Panels Regulations 2020 came into force.  
This means legislation is now in place that allows councils to hold remote meetings.*

***Parishioners are invited to join this online Meeting.***

<https://us04web.zoom.us/j/4937087650?pwd=bk5BSGJWYU4rL2tEYmhsVEVrSlpndz09>

Meeting ID: 493 708 7650

Passcode: 9ETXRH

### AGENDA

1. **To receive apologies for absence**
2. **Declarations of interests & applications for dispensations**
3. **Minutes of the Annual Meeting of the Council on 2<sup>nd</sup> July 2020 to be approved as a true record of the meeting**
4. **Matters arising**

### PUBLIC FORUM

**Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.**

***Including Reports from Ward and County Councillors***

5. **To discuss the following planning application:**  
Blanchards The Green Saxtead IP13 9QH Ref DC/20/3026/FUL  
*Remove existing UPVC horizontal cladding to part first floor. Install vertical timber cladding to part first floor and render ground floor and part first floor. Take down existing rear conservatory and install flat roofed orangery. Construct new rear double storey extension to form balcony and overhang. Replace first floor window with Juliette balcony. Remove glazed roof to front porch and replace with enlarged tiled roof.*
6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
  - a) To consider making the following payment

Reference	Amount	Payee	Details
P4 20-21	£210.67	Business Services at CAS	Insurance 2020-2021
  - b) To review bank balances
  - c) To review bank statements and bank reconciliation
  - d) To review quarterly report on spending
9. **Procedural**
  - i) To adopt minor amendments to section 18 of Standing Orders, re public contract figures, as recommended by NALC
  - ii) To adopt minor amendment to footnotes in section 11 of the Financial Regulations, as per NALC's changes to the Standing Orders
  - iii) Consider Came & Co insurance renewal is fit for purpose and suitable for the Council's needs
  - iv) To note NALC's pay increases for 2020-2021  
*To be backdated to 1<sup>st</sup> April 2020*
10. **To discuss Website Accessibility Regulations**
11. **Discuss contractor's mowing of village green**

12. To receive update on the possible pavement extension from Saxtead Lodge to Boundary Farm
13. To discuss village entrance signs
14. To discuss Framlingham Town Council's application for CIL funds from the shared Outdoor Playing Space Fund
15. To consider correspondence received since date of last meeting and determine any necessary actions
16. Reports from Councillors
17. Matters to be raised at the next meeting
18. Date of next meeting

*L. Kirk*

Clerk to Saxtead Parish Council