

## SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council which will be held at the Training Room, Foxearth Lodge on Thursday 9<sup>th</sup> January 2020 at 7.30 pm**

*Parishioners are invited to attend the Meeting*

### AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of meeting on 14<sup>th</sup> November 2019 to be approved as a true record of the meeting**
5. **Matters arising**

### PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

*Including report by Police & District and County Councillors' Reports, if applicable*

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
  - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
P16 19-20	£728.05	L. Kirk	Pay to 31 <sup>st</sup> Dec 2019	#707

*Invoices with full details of items above will be on display at the meeting.*

- b) To review bank balances
- c) To review bank statements and bank reconciliation
- d) To review quarterly report on spending
9. **To discuss and agree the budget for 2020-2021**
10. **To discuss and agree the precept for 2020-2021**
11. **To discuss damage to Little Green**
12. **To discuss progress regarding extending the pavement from Saxtead Lodge to Boundary Farm**
13. **To discuss progress regarding village entrance signs**
14. **To consider correspondence received since date of last meeting and determine any necessary actions.**
15. **Matters to be raised at the next meeting**
16. **Date of next meeting**

*L. Kirk*

Clerk to Saxtead Parish Council