

## SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council  
which will be held  
Thursday 2<sup>nd</sup> July 2020 at 7.30 pm**

*On 4th April The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force.*

*This means legislation is now in place that allows councils to hold remote meetings.*

*Parishioners are invited to join this online Meeting.*

*Please contact the clerk before 2pm on the day of the meeting to get the meeting code.*

### AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of the Annual Meeting of the Council on 14<sup>th</sup> May 2020 to be approved as a true record of the meeting**
5. **Matters arising**

### PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

*Including report by Police & District and County Councillors' Reports, if applicable*

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
  - a) To consider making the following payment

Reference Number	Amount	Payee	Details	Cheque Number
P3 20-21	£741.05	L. Kirk	Pay to 30.06.2020	715

- b) To review bank balances
  - c) To review bank statements and bank reconciliation
  - d) To review quarterly report on spending
9. **Discuss mowing of village green sports triangle**
10. **To discuss the possible pavement extension from Saxtead Lodge to Boundary Farm**
11. **To discuss progress regarding village entrance signs**
12. **Discuss proposal for new electricity supply at Boyce's Farm, crossing Little Green**
13. **To consider correspondence received since date of last meeting and determine any necessary actions**
14. **Reports from Councillors**
15. **Matters to be raised at the next meeting**
16. **Date of next meeting**

*L. Kirk*

Clerk to Saxtead Parish Council

## Correspondence Received to 27<sup>th</sup> June 2020

### Date

07.05.2020	Letter from Barclays re reduction in interest rates to 0.01%
14.05.2020	Letter from HM Lord Lieutenant for Suffolk re VE Day including copy of the Queen's Speech
01.06.2020	Letter from Mr Hines in response to the Parish Council's letter regarding mowing of the village green
22.05.2020	Notice from East Suffolk Council that the War Memorial in All Saint's Churchyard has been listed
23.06.2020	Email from UK Power Networks requiring consent to proposed installation of new electricity cable at Boyces Farm, including crossing Little Green