

SAXTEAD PARISH COUNCIL

Councillors are summoned to attend a meeting of Saxtead Parish Council which will be held at the Training Room, Foxearth Lodge on Thursday 14th November 2019 at 7.30pm

Parishioners are invited to attend the meeting

AGENDA

1. Chairman's welcome
2. To receive apologies for absence
3. Declarations of interests & applications for dispensations
4. Minutes of extraordinary meeting on 5th September 2019 to be approved as a true record of the meeting
5. Matters arising

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. Chairman's report
7. Clerk's report
8. Financial
 - a) To consider making the following payment

Reference Number	Amount	Payee	Details
P9 19-20	£20.00	SALC	VAT for Councils course- <i>shared between 3 Parish Councils</i>
P10 19-20	£21.60	SALC	6 months payroll provision
P11 19-20	£734.85 £10.80	L. Kirk	Pay ending 30 th September 2019 Mileage 02.05.2019 to 31.10.19
P12 19-20	TBC	R. Gladwell	Mowing grass on the green
P13 19-20	TBC	Foxearth Nursing Home	Donation for venue hire
P 14 19-20	£221.76	Business Services at CAS Ltd	Parish Protect Insurance

- b) To note payments received since the last meeting
 - c) To review bank balances, statements and reconciliation
 - d) To review year-to-date payments and receipts account
 - e) Consider draft budget for 2020-2021
9. To agree dates for meetings in 2020
 10. Receive an update on the proposed footpath extension
 11. Receive an update on the village entrance signs project
 12. Discuss the Celebrating Saxtead Festival
 13. Discuss advertising signs on the village green
 14. Discuss insurance schedule provided by Community Action Suffolk and confirm it is suitable for the Council's needs. Discuss possible long-term undertaking.
 15. Discuss correspondence received
 16. Receive Councillors' reports
 17. Items to be raised at the next meeting
 18. Date of next meeting

L. Kirk

Clerk to Saxtead Parish Council

Correspondence received to 1st November 2019

25.09.2019 Email from Hilary Slater regarding meeting of 1st August 2019 & her discussions with Stephen Baker.

25.09.2019 Planning application DC/19/3621/LBC& FUL
Green Farm, The Green, Saxtead, IP13 9QB
Demolition of outbuildings and erect extension to provide ground floor bedroom for disabled person, erect extension to create garden room, erect two car cart lodge

31.10.2019 Letter from ESC regarding Precept request 2020-2021