

SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council
which will be held at the Training Room, Foxearth Lodge on
Thursday 14th March 2019 at 7.30 pm**

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of meeting on 19th February 2019 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details	Cheque Number
P19 18-19	<i>TBC- Awaiting amount from SALC</i> £35.10 £8.64	L. Kirk	Salary & Facilities Fee for period 01.01.19- 31.03.19 Mileage Postage & Stamps	#686
P20 18-19	£108.00	Premier Toilet Hire	Portaloos Hire for Little Green Pond Clearance	#687
P21 18-19	£124.80 + VAT	Bulstrodes	Union Jack Flag	#688

- b) To note payments made since the date of the last meeting

Reference Number	Amount	Payee	Details	Cheque Number
P14 18-19	£10.50	SALC	Three copies of The Good Councillors Guide 2018	#682
P15 18-19	£15.00	SALC	Clerks Election Briefing <i>(Cost split with Parham Parish Council)</i>	#682

Invoices with full details of items above will be on display at the meeting.

- c) To review bank balances
 - d) To review bank statements and bank reconciliation
 - e) To review quarterly report on spending
9. **Discuss the tender for cutting the grass near the flagpole on the green**
 10. **Discuss village entrance signs, speed limits and site visit with Cllr Burroughes.**
 11. **Discuss progress with proposed pavement extension**

12. Receive an update on various issues with public footpaths in the village that have been reported.
13. Discuss road repairs on A1120 opposite Church Farm
14. Discuss progress with reported public footpath issues
15. Discuss Saxtead Parish Council vacancies & parish election
16. Discuss the defibrillator and training
17. To receive Councillors' reports
18. Date of next meeting

L. Kirk

Clerk to Saxtead Parish Council

Correspondence Received to 1st March 2019

- 14.01.2019 Letter from Suffolk Coastal District Council and copy of Final Draft Local Plan
- 31.01.2019 Email from ICO Re Data Protection Fee renewal
- 14.02.2019 Letter from SCDC re Parish & Town Elections on 2nd May 2019. Also enclosing nomination forms.
- 02.2019 Copy of Clerks & Councils Direct newsletter