

SAXTEAD PARISH COUNCIL

Councillors are summoned to attend a meeting of Saxtead Parish Council which will be held at the Training Room, Foxearth Lodge on Monday 16th July 2018 at 7.30 pm

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of Annual Meeting of the Council held on 11th May 2017 to be approved as a true record of the meeting**
5. **Matters arising**
6. **Minutes of meeting Annual Meeting of the Council held on 10th May 2018 to be approved as a true record of the meeting**
7. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

8. **Chairman's report**
9. **Clerk's report**
10. **Responsible Financial Officer's report**
 - a) To consider making the following payment

Reference Number	Amount	Payee	Details	Cheque Number
P4 17-18	£48.30	L. Kirk	Home Working Allowance-May & June.	
	£510.12		Mileage, Official Copies Title Register & Plan Salary	

Invoice with full details of item above will be on display at the meeting.

- b) To note payment received since the last meeting

Date	Amount	Company	Details
04.06.2018	£0.15	Barclays	Interest Deposit Account

- c) To review bank statements and bank reconciliation
- d) To review quarterly report

11. **To review compliance to Internal Control Statement**
12. **Planning.** To discuss the following applications
 - a) **REF DC/18/2668/TCA To coppice Ash Trees C and D following further decline from ash dieback, despite recent crown reduction. Highfield, The Green, Saxtead.** Applicant: Mr M Stracey

b) REF DC/18/ 2593/FUL Demolition of existing and erection of replacement stable building and creation of manege. *School Farm, Church Road, Saxtead*. Applicant: Lisa Messent.

13. To discuss the draft recommendations for the Electoral Review of East Suffolk, as drawn up by The Local Government Boundary Commission for England.
14. To receive an update on the Council's application to register *The Old Mill House* as an Asset of Community Value.
15. To discuss responses to the Council's proposed Welcome signs to help reduce the speed of vehicles entering the village.
16. To consider correspondence received since date of last meeting and determine any necessary actions.
17. Matters to be raised at the next meeting
18. Date of next meeting

Lydia Kirk

Clerk

Saxtead Parish Council

CORRESPONDENCE RECEIVED

9th May- 9th July 2018

Letter from SCDC dated 29th May 2018 inviting entries for the Quality of Place Awards 2018.

Letter from Barclays dated 1st June 2018 confirming statement address change.

Clerks & Councils Direct Newsletter dated July 2018

Letter from The Local Government Boundary Commission for England dated 3rd July 2018 regarding draft recommendations for the Electoral Review of East Suffolk. *The Consultation closes on 27th August 2018.*

Please note, due to the change of clerk there may be other correspondence that has not been received by the new clerk to date.