

SAXTEAD PARISH COUNCIL

Councillors are summoned to attend a meeting of Saxtead Parish Council which will be held at the Training Room, Foxearth Lodge on Thursday 15th November 2018 at 7.30 pm

Parishioners are invited to attend the Meeting

Please note that audio and visual recordings are allowed at this meeting. If any member of the public does not wish to be filmed please advise the clerk or Chairman before the meeting commences.

AGENDA

1. **Chairman's welcome**
2. **To receive apologies for absence**
3. **Declarations of interests & applications for dispensations**
4. **Minutes of meeting on 13th September 2018 to be approved as a true record of the meeting**
5. **Matters arising**

PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chairman.

Including report by Police & District and County Councillors' Reports, if applicable

6. **Chairman's report**
7. **Clerk's report**
8. **Responsible Financial Officer's report**
 - a) To consider making the following payments

Reference Number	Amount	Payee	Details
P8 18-19	£637.52 £42.30	L. Kirk	Pay for quarter ending 30.09.2018 Facilities Fee (Sept, Oct), Mileage
P9 18-19	£21.60	SALC	6 months payroll provision

Invoices with full details of items above will be on display at the meeting.

- b) To review bank balances
 - c) To review bank statements and bank reconciliation
 - d) To review quarterly report on spending
9. **To agree dates for meetings in 2019**
 10. **To discuss possible winter location for the Rural Coffee Caravan.**
 11. **To discuss motorbikes racing along the A1120 at weekends**
 12. **To receive an update from Cllr Handley on possible provision of a community defibrillator.**
 13. **To discuss public rights of way in the village.**
 14. **To discuss the planning policy for the village.**
 15. **To discuss road subsidence repair opposite Church Farm**
 16. **To discuss the possibility of extending the pavement from Saxtead Lodge to Boundary Farm**
 17. **To discuss progress regarding proposed traffic calming signs to the village**
 18. **To consider correspondence received since date of last meeting and determine any necessary actions.**
 19. **To receive Councillors' reports**
 20. **Matters to be raised at the next meeting**
 21. **Date of next meeting**

Lydia Kirk

Clerk to Saxtead Parish Council

Correspondence received to 1st November 2018

- Sept 2018 Clerks & Councils Direct Newsletter
- 19.09.2018 Letter from HMRC re new online service for VAT refunds
- 15.10.2018 Letter from Citizens Advice Bureau requesting financial support.
- 23.10.2018 Letter from The Local Government Boundary Commission re Final Recommendations for the Electoral Review of East Suffolk
- 01.10.2018 Community account bank statement dated to 28.09.2018