

SAXTEAD PARISH COUNCIL

AGENDA

For Meeting to be held on Thursday 11th February 2016 at 7.30 pm
at

Foxearth Lodge Nursing Home Training Room.

Saxtead

All Councillors are summoned to attend. The Press & Public are Welcome

AUDIO RECORDING IS ALLOWED AT THIS MEETING. IF ANY MEMBER OF THE PUBLIC DOES NOT WISH TO BE FILMED PLEASE ADVISE THE CLERK OR CHAIRMAN BEFORE THE MEETING COMMENCES.

OPEN FORUM

15 minutes for public discussion on Agenda items ONLY

Please advise the CLERK of your question before the meeting starts.

- 1/ Apologies for absence** – Jonathan Sullivan
- 2/ Declarations of interest in Agenda items**
- 3/ Minutes of last meeting to be agreed and signed** – P C Meeting 10th December 2015
- 4/ Matters arising**
- 5/ County/District Councillors, Police Reports**
- 6/ Chairmans report**
- 7/ Clerks Report**
- 8/ R F O Report-**
 - a/ To Authorise Accounts for Payment~ B Cable Salary 10.12.2015 >11.2.2016
£158.40 HMRC Tax £165.60
- 9/ Correspondence Received** since last Meeting
 - PAYE information from SALC
 - Martin Whyberd – offering grass cutting services
 - Age UK - promoting February as Will Month and asking for support for “ Secret Gardens of Suffolk “
 - Suffolk Coastal D C – East Suffolk Business Plan
- 10/ Planning Matters ~**
- 11/ Neighbourhood Watch Reports~** Report from Co-ordinator to be filed with the Minutes-warning of Parcel Scam and break-ins at Earl Soham
- 12/ Management of the Green** – An Email had been received from Jonathan Sullivan expressing appreciation to Bidwells for the way that The Green had been tidied up
- 13/ H M The Queens 90th Birthday Celebrations** – Insurance arrangements to be agreed
- 14/ Risk Assessment & Asset Register-** To consider risks associated with Parish ponds
- 15/ Code of Conduct & Financial Regulations**
- 16/ War Memorial** – Cleaning & Addition of new name
- 17/ Annual Appointment of representative to Robert Hitcham Trust**
- 18/ Matters for next Agenda**

Date of next meeting 14th April 2016

Barry Cable

Clerk - 01986 798295

