

## SAXTEAD PARISH COUNCIL

### AGENDA

For Meeting to be held on Thursday 3rd<sup>h</sup> November 2016 at 7.30 pm  
at

Foxearth Lodge Nursing Home Training Room.Saxtead

All Councillors are summoned to attend. The Press & Public are Welcome

AUDIO RECORDING IS ALLOWED AT THIS MEETING. IF ANY MEMBER OF THE PUBLIC DOES NOT WISH TO BE FILMED PLEASE ADVISE THE CLERK OR CHAIRMAN BEFORE THE MEETING COMMENCES.

#### OPEN FORUM

15 minutes for public discussion on Agenda items ONLY Please advise the CLERK of your question before the meeting starts.

**1/ Apologies for absence –**

**2/ Declarations of interest in Agenda items**

**3/ Minutes of last meeting to be agreed and signed**

**4/ Matters arising**

**5/ County/District Councillors, Police Reports**

**6/ Chairman's report**

**7/ Clerks Report**

**8/ R F O Report-** To Note receipt of 2<sup>nd</sup> half Precept From SCDC £1934.05.To Approve the following payments – E13/17 B Cable Salary £259.20 ~HMRC Tax £64.80~Business Services Insurance £230 34 Replacement cheque HMRC Last Year's Tax £165.60 Balances -Current Account £5958.36 Deposit £295.18 Total £6253.54 . To Note Audit Reports from Internal & External Auditors.

**9/ Planning Matters A** /To Note Application DC/16/4169/FUL for conversion of outbuilding to Holiday Let at Marlborough House for Mr & Mrs Stafford.

B/ To consider Application DC/16/4360/FUL for Mr & Mrs Peterkin at Oakwood The Green Saxtead, for new 1<sup>st</sup> floor accommodation.

C/ To consider Application DC/16/4372/FUL to onstruct 3 new houses on the periphery of the grounds of the Old Mill House Pub

**10/ Toilets** At the time of preparing the Agenda no response had been received to the email sent to Cllr Carol Poulter save only an acknowledgement stating that the matter would be put before SCDC, despite a follow- up sent on 26<sup>th</sup> October

**11/ Correspondence**

SCDC –Site Allocation and Area Specific Policies Development Plan & Felixstowe Peninsula Area Action Plan (2 Copies)

Barclays Bank – informing of changes to interest rates from 5th December

Leiston & District C A B =Seeking financial support

SCDC – Invite from Cllr Ray Herring to Clerk, Chair & Guest to the Annual Town & Parish Budget Liaison event on Monday November 28<sup>th</sup>

**12/ To Agree Dates for meetings for 2017**

**13/ To set Budget for year ended 31.3.2018**

**14/ To review Statutory documents as indicated in Audit Report**

**15/ Councillors Reports** – Neighbourhood Watch

Lisa – Grazing rights on Little Green

**16/ Matters for next Meeting's Agenda 1.12.2016**

**Barry Cable**

Clerk to the Council

