

# SAXTEAD PARISH COUNCIL MEETING

THURSDAY 6 FEBRUARY 2014 AT SAXTEAD SCHOOL OF DANCE AT 20:15

## AGENDA

1. **Apologies:** to receive and approve apologies for absence
2. **Declarations of Interest** (items on the agenda) and additions to register.
3. **To confirm the minutes of the Annual Parish Council Meeting held on 28 November 2013** (*draft minutes will be available on the website and will be circulated to councillors*)
4. **Public forum**
  - a. **To hear reports from:** Suffolk County Councillor, S Burroughes
  - b. Suffolk Coastal District Councillor, C Walker / C Hudson
  - c. Suffolk Police
  - d. **An opportunity for the public to make comments**

### **NEW ITEMS**

5. **Councillor Resignation:** To note the resignation of Cllr K Hoare on 15 January 2014.

### **ONGOING BUSINESS**

6. **Councillor Vacancies:** any parishioner or other eligible person may contact the Clerk with a view to being considered for cooption to the Council. There are now two vacancies.
7. **New Clerk:** to confirm the appointment of and to welcome the new Clerk
8. **Saxtead Green management:** update on future management arrangements
9. **Wild About Saxtead:** update
10. **Highways and Footpaths:** to report progress on highways and footpath problems, and any new issues

### **PENDING BUSINESS (deferred from previous meetings)**

11. **Standing Orders:** to note that new model Standing Orders are available from SALC and to consider arrangements for their adoption. (*a draft will be circulated before the meeting*)

### **REGULAR BUSINESS**

12. **Clerk's Report**
  - a. Urgent decisions/actions since the last meeting (none at present)
  - b. Any other matters
13. **Planning applications and notifications** (*see [www.saxtead.suffolk.gov.uk](http://www.saxtead.suffolk.gov.uk) for more details*)
  - a. To consider planning applications received by the date of the meeting  
**DC/13/3568/FUL** 1 Old Post Office Cottages The Green Saxtead Suffolk IP13 9QD: Erection of two-storey rear extension. Plans received by Parish Council 13/12/13. Comments were required to SCDC by 31/12/13. The parish council have **objected** to the application.
  - b. To note recent determinations (approvals/refusals) received by the date of the meeting  
**DC/13/3435/FUL** Ivy Farm The Green Saxtead IP13 9QG: Proposed garden room. (In place of partly completed conservatory). Permission **granted** by SCDC on 9 Jan 2014 (The parish council supported the application at the meeting on 28/11/13).  
**DC/13/3213/FUL** The Old House The Green Saxtead Suffolk IP13 9QB: Erection of single-storey pitched roof rear extension. Permission **granted** by SCDC on 5 Dec 2013 (The parish council supported the application at the meeting on 28/11/13).
  - c. Any other planning matters
14. **Correspondence**

A list of correspondence will be available at or before the meeting.
15. **Financial matters**
  - a. Report: To receive the report on the Council's financial position (*to be circulated*)
  - c. Receipts: To note receipts by the meeting date
  - d. Payments: To approve payments for invoices received by the meeting date
  - g. Donation requests To consider any requests for donations since the last meeting
16. **Urgent matters and matters for information**
17. **Date of next meetings, all at Saxtead School of Dance** To confirm the date, time and place of the next meeting: **Thursday 20 March 2014**. Provisional further dates are: Thursday 1 May 2014 (Annual

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### **AGENDA**

Parish Meeting), Thursday 15 May 2014 (Annual Parish Council Meeting). All at **8.15pm** at Saxtead School of Dance.

Signed: T Hutt (Clerk)

Dated: 30/01/2014

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**The Public and press are cordially invited to be present**