

SAXTEAD PARISH COUNCIL MEETING

THURSDAY 19 SEPTEMBER 2013 AT SAXTEAD SCHOOL OF DANCE AT 20:15

AGENDA

1. **Apologies:** to receive and approve apologies for absence
2. **Declarations of Interest** (items on the agenda) and additions to register.
3. **To confirm the minutes of the Annual Parish Council Meeting held on 23 May 2013** (*draft minutes will be available on the website and will be circulated to councillors*)
4. **Public forum**
 - a. **To hear reports from:** Suffolk County Councillor, C Hart
 - b. Suffolk Coastal District Councillor, C Walker / C Hudson
 - c. Suffolk Police
 - d. **An opportunity for the public to make comments**

NEW ITEMS

5. **Signs for Church (GC)**

ONGOING BUSINESS

6. **Telephone box:** progress on removal
7. **Saxtead Green management:** update, if any on future management arrangements, maps, ownership
8. **Wild About Saxtead:** update, if any; and events coming up
9. **Highways and Footpaths:** to report progress on highways problems, and any new issues

PENDING BUSINESS

10. **New Clerk:** to report progress on appointment

REGULAR BUSINESS

11. **Clerk's Report**
 - a. Urgent decisions/actions since the last meeting (none at present)
 - b. Any other matters: School Transport to Framlingham; problems with bank
12. **Planning applications and notifications:**
 - a. To consider planning applications received by the date of the meeting
DC/13/2113/LBC Perry Acres Cottage, Church Road IP13 9QT: Listed Building Consent (Retrospective) for replacement of one window ground floor front and one window top floor back. Comments by 24/9/13.
 - b. To note recent determinations (approvals/refusals) received by the date of the meeting
C13/0741 and C13/0742 Hitcham House, The Green IP13 9QE PP: new summer house (PP); new utility room next to listed building (LBC). Permission granted by SCDC on 13 June 2013 (support by Parish Council, 23 May)
 - c. Any other planning matters
Suffolk Coastal District Local Plan Core Strategy & Development Management Policies Development Plan Document (Core Strategy) - Notice Of Adoption [Regulations 26 & 35]: formally adopted on 5th July 2013. See www.suffolkcoastal.gov.uk/yourdistrict/planning/review/.
13. **Correspondence**

A list of correspondence will be available at or before the meeting.
14. **Financial matters**
 - a. Report: To receive the report on the Council's financial position
 - b. Audits: To receive Internal and External Audit reports (if received by the date of the meeting) and consider any recommendations made or issues reported
 - c. Receipts: To note receipts by the meeting date
 - d. Payments: To approve payments for invoices received by the meeting date
 - Donation requests To consider any requests for donations since the last meeting
15. **Urgent matters and matters for information**
16. **Date of next meetings, all at Saxtead School of Dance** To confirm the date, time and place of the next meeting: **Thursday 5 December 2013**. Provisional further dates are: Friday 6 December 2013, Thursday 6 February 2014, Thursday 20 March 2014, Thursday 1 May 2014 (Annual Parish Meeting), Thursday 15 May 2014 (Annual Parish Council Meeting),. All at **8.15pm** at Saxtead School of Dance.

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AGENDA

Signed: T Hutt (Clerk)

Dated: 15/09/2013

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The Public and press are cordially invited to be present