

SAXTEAD PARISH COUNCIL MINUTES

Of Meeting held on Thursday 13th April 2017 at 7.30 pm
at

Foxearth Lodge Nursing Home Training Room.Saxtead

Present George Cullingford (Chairman) Kevin Davies, Graham Ward ,Jonathan Sullivan,
Lisa Handley, Barry Cable (Clerk)

1/ Apologies for absence – None

2/ Declarations of interest in Agenda items- None Declared

3/ Minutes of last meeting -were agreed and signed

4/ Open Forum- It had been noticed by all councillors on the way to the venue that more sheep had been put on Little Green and the area fenced off. J. S. is to draft a letter to be sent to known, adjacent residents who may have grazing rights, for them to claim them formally with the Parish Council as Trustee of the Green. When replies have been received, Council will consider the next move to preserve & protect all rights.

5/ County/District Councillors, Police Reports - None

6/ Chairman's Remarks- none

7/ Clerk's Report –The Pensions Regulator The Clerk has registered the Council with the Pension Regulator as an employer but as the only employee is over Pension age and under the pay threshold this does not currently apply. The Chairman is to send a letter of confirmation to the employee.

8/ R F O Report –It was noted that £ £349.26, being VAT refunded, has been received. The following payments were authorised~ E1/18- SALC for Payroll services (6 Months) £18.00~ E2/18 B Cable -Salary £ 331.20

Final Accounts for the year ended 31.3.2017 were presented and were approved subject to a few minor amendments prior to Audit

9/ To Consider applying to SCDC to register the Old Mill House as an Asset of Community Value (AVC) This was debated by council and it was agreed that the Clerk should obtain the necessary paperwork so that a petition may be drawn up and presented to SCDC for approval

10/To note the Demolition of the Toilet Block and erection of chestnut paling –This was completed on the 27th March 2017. However there is still the matter of the adjacent layby which is likely to take some time to resolve as this is County Council Highways department. The Clerk is to liaise with the M P and Cllr Steven Burroughs to achieve this

11/ Planning Matters~ It was noted that the original application for development behind the Old Mill House has been withdrawn.

12/ Statutory Documents -Financial Standing Orders & Risk Assessment had been reviewed since the last meeting and were duly signed, together with the Suffolk Code of Conduct and The Transparency Code, which were both formally adopted . However the Clerk reported that the Model Standing Orders document supplied was giving difficulties in the edit and Cllr Ward offered to assist in this prior to the next meeting.

13/ Grass Cutting – 3 quotations were sought. Norse did not reply, Grass Solutions submitted a quote of £180 per cut and Roger Gladwell quoted £70 per cut, on an” as needed “ basis rather than a diary entry basis. Roger Gladwell therefore was selected and will be instructed .

14/ Correspondence The following Correspondence had been received :-

- -D A S (Disability Advice Service (East Suffolk)) seeking financial support
- Wicksteed Playgrounds Ltd – catalogue
- SALC – Annual Training Programme & 2 copies “ The Local Councillor”- which were put into circulation
- Adnams Community Trust – Report & Accounts 2015-2016
- Suffolk Preservation Society – seeking membership .Council did not wish to join

15/ Matters for next Meeting—

Grazing & Other Rights, Little Green.

Date of next Meeting-11th May2017 – AGM & APM

SignedChairman.....