

## SAXTEAD PARISH COUNCIL

**Councillors are summoned to attend a meeting of Saxtead Parish Council  
which will be held at The Old Mill House Saxtead  
on Wednesday 13<sup>th</sup> September 2023 at 7.30pm**

### AGENDA

1. To receive apologies for absence
2. Declarations of interests & applications for dispensations
3. Minutes of the meeting on 11<sup>th</sup> July to be approved as a true record
4. Matters arising

### PUBLIC FORUM

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for further consideration at the discretion of the Chair.

**Including presentation by the East Suffolk Planning Alliance**

5. Chair's report
6. Clerk's report
7. Financial Report

a) To consider making the following payments

Reference	Amount	Payee	Details
P1 23-24	£864.50	L. Kirk	Pay to 30.07.2023
P2 23-24	£200.00	Rural Coffee Caravan	Agreed donation
P3 23-24	£120.00	Suffolk Cloud	Web hosting & domain fees
P4 23-24	£44.88	East Suffolk Council	Uncontested election fees
P5 23-24	TBC	L. Kirk	Pay to 30.09.2023

- b) To note funds received and payments made since the last meeting
  - c) To review bank balances as at 28<sup>th</sup> August 2023
  - d) To review bank statements and bank reconciliation to 28<sup>th</sup> August 2023
  - e) To review year-to-date report on payments and receipts and check in line with the budget
  - f) To receive an update on the banking mandate changes
8. Discuss possible commemorative bench in the village following recent discussions
  9. Discuss the possibility of carrying out a Neighbourhood Plan and a consultation of residents
  10. Amend and approve the physical assets risk assessment
  11. Receive an update regarding funding the speed limit reduction
  12. Discuss the state of village noticeboards and agree next actions
  13. Consider affiliating with East Suffolk Planning Alliance
  14. Discuss Contract for use of The Green
  15. Consider using Community Payback Service for village maintenance and improvement projects
  16. Discuss concerns regarding footpaths and hedgerows in the village
  17. Consider Councillor Slater's plan of neighbouring parishes and how these intersect with public rights of way.
  18. Discuss Councillors' aspirations
  19. Discuss correspondence received  
Invitation to Community Partnership ward event on 10<sup>th</sup> October  
Consider the possible loan of a thermal imaging camera  
Invitation to The Suffolk Climate Change Partnership Community Networking Event
  20. Receive reports from Councillors on actions
  21. Matters to be discussed at next meeting
  22. Date of next meeting

*L. Kirk* Clerk to Saxtead Parish Council